



Town of Tusten Town Board Meeting

Regular Meeting

AGENDA

August 8, 2023

6:30 PM

1 OPENING ITEMS

1.1 Call Meeting to Order

1.2 Pledge of allegiance

1.3 Presentation

Becky Simms from RCAP

Sewer Rate Study

1.4 Payment of Bills

Motion to pay the bills as presented:

<u>Fund Acct</u>	<u>Ck Acct Disburse</u>
General	\$
Highway	\$
Water	\$
Sewer	\$
Lighting dist	-
Escrow Accts	-
Capital General	-
Capital Highway	-
Capital Water	\$
TOTAL	

2 DIVISION REPORTS

Some reports have been sent to the board in advance of the meeting, therefore they are not read out loud at the meeting; copies of all reports may be obtained at the Town Clerks Office.

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2.1 **Highway Department** – submitted by Don Nieger, Highway Superinendant

- Used 1049.1 gal of diesel fuel; 929.1 gal was for highway and 120 gal was non-highway use.
- Used 305.7 gal of gas; 0 was highway.
- Patched holes on dirt and paved roads.
- Removed trees in road-way from storms, & repaired wash outs.
- Ditch Hoffman , Mahls Pond Rd and Weber Rd.
- Replaced pipes on Hoffman Rd, and Mahls Pond Rd.
- Graded dirt roads.
- Mowed grass on the right of way.
- Paved Hoffman Rd. with help from Suit-Kote.

2.2 **Water & Sewer Department**

- Tested wells and sewer plant daily to ensure the drinking water and wastewater quality met federal and state standards. Adjustments made as needed.
- Completed monthly drinking water sampling, wastewater sampling, reporting for the DOH and DEC.
- Took an annual distribution sodium sample.
- Did water meter readings every Wednesday in the month of July and contacted home and building owners with unusually high water use to help them track leaking pipes or fixtures.
- Mowed at the sewer plant, Wells #1, #2, and #3, and Kirk Rd.
- Koberlein pumped-out and cleaned sludge from the dosing tanks at the sewer plant.
- Responded to one afterhours call of a water in the basement of a home on Bridge St. Turned water off and identified where leak was coming from. Was able to isolate leak and turn water back on for the rest of the home.
- Responded to an afterhours call of a high level at Kirk Rd pump station. Tested the floats and reset the panel and everything continued working. High flows from a storm caused a float to get hung up and the pumps wouldn't turn on by themselves.
- Responded to one power outage at the sewer plant. Made sure generator were operating and reset flowmeters. Power was out for 7 hours.
- Pulled weeds and removed sludge from the sand beds at the sewer plant.
- NYWRA helped us smoke test part of the sewer system, in the areas of Kirk Rd, Feagals Lake, Hickory Ln and Oak St, and the easement between Kirk Rd and Route-97. Did not observe any smoke. Performed some manhole inspections.

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- Responded to an afterhours call of water in the yard of a house on Delaware Dr. Tested the water to confirm it was a water leak. Shut water off at the curb and the leak stopped, which is on homeowner's end.
- Inspected and marked with GPS the new sewer lateral for 20 Oak St installed at the bridge construction site.
- Located and marked water lines by Well #3, Feagals Lake, and the Kirk Rd easement to Fort Delaware and several more curb valves/sewer laterals on School St/Grove St for the surveyor working on the water district upgrade.
- Installed meter and turned water on to 1 home.
- Installed some new pulleys and spindles on the Brush Hog.
- Performed 2 deck installation inspections to make sure they were not over septic tanks/laterals. One of them was.
- Responded to 11 UDIG NY ticket requests for sign installations on Bridge St, Kirk Rd, and Route-97.
- Replaced 1 broken radio head.

NARROWSBURG WATER & SEWER	
-	
FINANCIAL REPORT FOR JULY 2023	
Narrowsburg Water	
Water Metered Rent	\$ 35,978.27
Service Charge	\$ 175.00
Water Penalty	\$ 190.50
TOTAL RECEIVED	
\$ 36,343.77	
Narrowsburg Sewer	
Sewer Rent	\$ 27,979.86
Service Charge	\$ 70.00
Sewer Penalty	\$ 182.56

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TOTAL RECEIVED	\$ 28,232.42
GRAND TOTAL	\$ 64,576.19
Jocelyn Strumpfler Water & Sewer Clerk	

2.3 Building Department/ Code Enforcement

Town of Tusten Building Inspector's Report JULY 2023 Monthly Report

Construction Inspections – 18	Complaint/Violation Inspections – 0
Fire & Safety Inspections – 0	Certificate of Compliance Issued – 11
Certificate of Occupancy Issued – 0	

Total Permits Issued – 19

New Homes – 0	Accessory Building/Garage – 2
Renovation/Alteration/Addition – 4	Camping - 1
Chimney/Fuel – 1	
Acc Bldg Comm – 0	New Comm Const – 0
Ren/Alt – Comm Const - 1	
Deck – 0	Commercial Deck - 0
Demolition Permit – 2	Driveway Permit –
Electrical – 2	Logging Permits – 0
Mechanical – 1	
Plumbing – 0	Pool – 0
Roof Replacement - 3	Roof Structure - 0
Septic Permits – 1	Sidewalk - 0
Sign Permit – 0	Solar Permit – 1
Well – 0	

Permit Renewals - 0
 Flood Plain Permit – 0
 Abstracts/Violation Search – 3

Dangerous and Unsafe Building – 0	Complaints Closed – 0
Complaints Received – 0	Violations Corrected – 0
Violations Issued – 0	Stop Work – 0
Previous Violations Closed/Corrected – 0	

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Monies collected by this office from July 1, 2023 to July 31, 2023 are \$2,861.00

Respectfully,
Jim P Crowley, Building Inspector
JPC/js

2.4 **Assessor** – Submitted by Ken Baim, sole assessor

During the month of June the adjustments were made to the tax roll following the grievance board adjudication. Basically there were no changes that would change the roll totals. All addresses, tax escrow and exemption information were updated to the latest known values and it was transmitted to TeleAScent.

The roll was published for July 1st. There has been one small claims hearing petition received from Adventine Properties. A trial date has not been set at present time.

New deeds, addresses, tax escrow and exemption information has been keyed in. This is in preparation of the roll being submitted for school tax bills by August 15th. We did not attend the June Sullivan County Assessors' Association meeting as the location was not accessible for Ken and Peg had another commitment. Ken attended the July meeting. It appears there were no noteworthy topics to report from either meeting.

Peg has successfully completed three certification courses: Fundamentals of Assessment Administration; Cost, Market & Income to Value Course I & II. Based on course offerings, she anticipates attending two more courses before the year ends.

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2.5 Upper Delaware Council – Submitted by Evan Padua

Over the past 6 weeks there have been 5 confirmed Northern Snakehead fish caught in the Upper Delaware north of Narrows burg. These invasive fish species thrive in back eddys and calm water along the sides of the Delaware River. If an angler is to catch one, they are asked to kill it and report it to the National Park Service, NYDEC, or PFBC.

The UDC is seeking nominations for the 35th annual River Valley Awards Banquet "We want the entire river community to be involved in the nomination process" Laurie Ramie, Executive Director of the UDC. Awards are as follows:

- Distinguished Service Award
- Robin M. Daniels Memorial Life saving award
- Community Service Award
- Cultural Achievement Award
- Outstanding Community Achievement
- Partnership Award
- Volunteer Award
- Awards if recognition

Please email Laurie@upperdelawarecouncil.org or stop in the UDC office across the street to Nominate individuals.

Next full Upper Delaware Council meeting is September 7, 2023, which is open to the Public and will have Jennifer Carfagliano presenting on the new status of the Delaware River Aqueduct Shutdown, and reservoir drawdowns.

2.6 Energy Committee

2.7 Zoning Revision Committee

2.8 Conservation Advisory Committee

The committee has not met recently. We are waiting for information regarding our grant application for an Open Space and Recreation Plan from The National Fish and Wildlife Foundation. The awards are due to be announced in late August/September

2.9 Narrowsburg Water & Sewer Committee- Submitted by Jane Luchsinger

The Water/Sewer committee met August 7th at 8:00 am.

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1. The committee reviewed the Sewer Rate study presented by Becky Sims of RCAP Solutions.
2. The committee reviewed the Lead Pipe Inventory grant proposal written by Delaware Engineering.

2.10 Grants – Submitted by Jane Luchsinger

- Little Lake Erie Culvert – A Construction update meeting with Hunt Engineering, NY DOT and Rutledge Excavating took place this month. It is expected that the pre-formed dam/culvert will be arriving August 8.
- Water infrastructure project – The project continues to be coordinated by Delaware Engineering. A new funding opportunity has been identified to perform an inventory to locate any lead pipes in the system. Delaware engineering will apply for this grant in our behalf.
- Pavilion project is ongoing. (See agenda)
- Waiting for word on the Delaware River Basin Restoration Grant for the purpose of creating an Open Space Plan all of Tusten.
- The final report for the UDC grant for zoning updates will be submitted this week.
- A new UDC grant application will be submitted for the purpose of partial funding of the Open Space and Recreation Plan.

2.11 Tusten Youth Commission

- Weekly Afterschool program 3pm – 6pm will end next week but a weekly program is underway for the summer
- Preparations for Halloween are underway
- Kalahari indoor waterpark Nov 10 & 11 we still have about 10 rooms available.

3 **PUBLIC COMMENT**

10 minutes will be given for public comment. Please keep your comments directed to the board.

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4 OLD BUSINESS

4.1 Park Pavilion

- Bid Documents / Set return date for submissions/Award

4.2 93 Main St

- Roof repair – 3 QUOTES

4.3 210 BRIDGE St.

- A/C Drain for existing
- 1st Flr unit
- Dehumidifier for basement

5 NEW BUSINESS

5.1 Lead Pipe Inventory

5.2 TBD.

6 PUBLIC COMMENT

10 minutes will be given for public comment. Please keep your comments directed to the board

7 CLOSING ITEMS

Board Comment

Meeting reminder

Adjournment